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Dear Colleagues,

Some of you are intimately involved in significant space-related issues; others have heard rumors about space issues; some of you have seen news articles about UA building issues; you all heard me discuss some of our buildings at the last State of the College talk; and many of you don't know about our space issues because you are not touched by these issues. I would like to let everyone in CALS know about some significant space challenges our people are facing today that we need to fix in the immediate and longer terms. Whatever fixes occur may result in us changing how we manage space—I really don't know at this point but want you all to be aware. My priority is to focus always on CALS employees' needs. Our immediate space issues are described in the table below.

Laboratory Space	Office Space
<p>Need: 23,947 square feet</p> <p>This need is due to the required exit from Building 90 by employees from ACBS (17,300 square feet) and SWES (4,599 square feet) plus another 2,048 square feet for two new hires in ACBS and one new hire in ENTO.</p>	<p>Need: at least 3,715 square feet</p> <p>Includes needs related to the Building 90 exit (ACBS faculty, ~1,600 square feet; ACBS staff, 1,250 square feet; SWES faculty, 725 square feet) and 140 square feet for the ENTO faculty hire.</p>
<p>Available: 5,407 square feet</p> <ul style="list-style-type: none"> • 1,442 square feet in the Shantz Building that requires refurbishment • 2,204 square feet in the Shantz Building that requires major renovation costing nearly \$1 million (unless something changes, the source of money for this renovation would currently be our T&R income under RCM). • Combination of 1,155 square feet in the Shantz Building and 606 square feet in the Marley Building currently leased by the USDA Agricultural Research Service and available only when their lease expires in June 2017. <p><i>This is the only available laboratory space that CALS units occupy as tenants, and therefore can directly manage, within the UA RCM budget.</i></p>	<p>Available: 103,328 square feet</p> <p>We do not know exactly, but suspect 4,000 square feet of this space is unused or underused. The challenge is the location; for those who need office spaces it is best if the space is as contiguous as possible.</p> <p><i>This is the only available office space that CALS units occupy as tenants, and therefore can directly manage, within the UA RCM budget.</i></p>

As you can see, CALS has a **deficit of 18,540 square feet of laboratory space**. Filling this deficit requires identifying laboratory space that CALS units do not currently occupy under RCM. Mitch McClaran contacted UA Real

Estate Administration (REA) and asked them to help us. UA REA searched and got back to us that, based on their current limitations, there is no laboratory space available to us on main campus that is currently occupied by units outside of CALS.

I then contacted the Provost and the CFO who will imminently establish a working group to help UA REA and us. I have nominated Parker Antin, Mitch McClaran, Andre-Denis Wright and Heather Roberts-Wrenn to be a part of this group.

When it comes to office space, our overall need is less than 4% of the inventory. I request that CALS Academic Unit Heads work together, with Mitch McClaran, to do whatever they can to assist each other in finding suitable office space to meet our peoples' needs.

Regards,

A handwritten signature in blue ink, appearing to read "Shane".

Shane C. Burgess

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